# Signing up for Your Hillcrest Connect Account

## Signing Up From the Hillcrest Website

1. Go to [**www.hillcrestonline.com**](http://hillcrestonline.com) and click on the **Hillcrest Connect Login** in the top right corner OR go directly to Hillcrest Connect at [**https://hillcrest.ccbchurch.com**](https://hillcrest.ccbchurch.com/).
2. Click on the **Sign Up** link.
3. Complete the form to request a login to our online community.
4. If an email match is found in our system, we will send you a login activation email with your new username and a link to set your password. Click on that link and enter your desired password.
5. After activating your profile, you can log in to change your username and/or password.
6. If no email match is found, a message will be sent to the administrator, who can send you an email with your username and activation link.

**Signing Up From an Email Invitation**

1. Just click on the link in the activation email from Hillcrest
2. Create your password. You will be asked to confirm it a second time.

**Changing your username or password**

Once you are signed in with your email as your user name, you may choose to change your user name and/or password.

1. Log in to Hillcrest Connect. <https://hillcrest.ccbchurch.com/>
2. Click on the Home tab.
3. Click on your name or "Go to My Profile" (on right above menu)
4. In the right menu, select "Change Username and Password."

**Quick Start Guides**

On your Home page, you will see a welcome note with the following helpful links.

1. [Basic User Walkthrough](https://support.churchcommunitybuilder.com/customer/en/portal/articles/458265-basic-user-walkthrough) online or download a [Basic User Walkthrough](http://designccb.s3.amazonaws.com/helpdesk/files/official_docs/BasicUserWalkthrough.pdf) as a guide for new users (PDF).
2. Download the [Hillcrest Online Community Guidelines](http://hillcrest.ccbchurch.com/get.php?id=4&tk=XKY6XSXP44S2BGWXAMF9BWVU7BRBTS8F) (PDF).